

### **Arrangements for IRSM Events and/or Invitations for IRSM Speakers**

Thank you for the opportunity to partner in blessing the women at your church and in your area! We look forward to working together and seeing how God uses each of us to equip and inspire women in the advancement of the kingdom. ~Michelle and IRSM Speakers

As arrangements are made and details finalized, here are a few things to keep in mind.

- Travel
  - Flying: It is easiest for IRSM to book the airline ticket and then be reimbursed by the hosting church.
  - Driving: An estimated gas cost is calculated and billed to the hosting church, based on the IRSM mileage reimbursement amount.
- Hospitality
  - The hosting church provides housing and food for speaker(s).
- Cost
  - The cost per talk/class is \$200.
  - For a bilingual event, the cost per talk/class set is \$250 (English-Spanish set).
  - Facilitated Conversation/Meeting with Key Leaders and/or Singles – optional \$100 add-on
  - If cost is an issue, please contact us for special considerations.
- Talk/Class and Small Groups (sample schedules available)
  - Average class length: 35-45 minutes
  - Average small group session following each class: 30-45 minutes
- IRSM Promotion and Information at the Event
  - At events where Michelle is speaking, Bible study materials, like *Human AND Holy, In God's Right Hand, Who Has the Last Word?, Called to Listen, I already AM, One Single Reason: Conversations with Single Women* and other IRSM promotional materials (i.e. water bottles and bags) are made available for purchase.
  - Brochures, newsletters, bookmarks and other informational materials are made available free of charge.

If there is a question regarding any of the above points, please feel free to contact us. We provide this information as a courtesy and in order to facilitate the communication about logistics in preparation for the event.

Thank you again for the opportunity to bless the women in your area through the resources that Iron Rose Sister Ministries offers.